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To: Real Estate Department Partners

Notice: **RED-12-48**

From: Real Estate Department- Compliance & Asset Management

Date: September 6, 2012

Re: **Minor Changes to SIP Compliance Manual**

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The following minor changes have been made to the Strategic Investment Process Compliance Manual. The version of the manual now posted on the [Compliance and Asset Management webpage](#) reflects these changes.

Section 1B- updated the threshold requirements listed under the strategic priorities.

Section 10L- updated the contractor verification section to provide more information on this process and to reference the new SAM system that replaces the old EPLS system.

Section 15A- clarified the date that the affordability begins for a project.

Section 16G- corrected typos in this section so that all record retention requirements are consistent at 5 years.

